DAVIDSON

Faculty/Staff CatCard Charge Form

This agreement will allow the undersigned charge privileges throughout campus to use their CatCard to make purchases at the following locations: Davis Café, Vail Commons, Davidson College Store, Qdoba, Summit Outpost Coffee, Baker WildCat Den, Alvarez Student Union, campus copiers and most campus vending drink and snack machines.

Business Services will deduct the total due for a month's charges from your last paycheck of the following month. For example, May charges would be deducted from your last paycheck in June.

There is no interest or differentiated pricing under this plan.

Any questions or claims regarding charges should be submitted to the CatCard Office within 30 days of month end for the questioned charge. As an account holder, you may request a hard copy of a specific transaction by visiting the CatCard Services Office during regular business hours (Monday-Friday, 9am to 5pm) in The Alvarez College Union or by calling extension 2951. You may also check your transaction activity and balance online anytime at https://www.davidson.edu/offices-and-services/catcard-services. No credit history relating to this account will be made available to any third party outside the College and is regarded as confidential employee information.

This charge privilege is limited to all permanent full-time and part-time employees of Davidson College.

_____   I understand the total of my Davidson College CatCard personal charges will be a deduction noted on my paystub and will be deducted from my paycheck on the last pay date of each month (for the previous month's charges). If corrections in the amount are necessary, it may involve an adjustment on my paycheck.

_____   If my employment with Davidson ends for any reason, the balance of my personal charges will be deducted from my last paycheck, or from my payroll bank account on file, if I have already received my last paycheck.

_____   I understand that I will not receive a monthly statement and can access my account balance via https://www.davidson.edu/offices-and-services/catcard-services by selecting the 'Manage Your Account' option.

Name   _____
             (Please print)

Signature   _____

Davidson College ID# _____   Date _____